



Helping to make your workplace a safe place
www.MySafetyPoint.com

ISSUE HIGHLIGHTS:

Personal Protective Equipment (PPE)

Every couple of years I like to remind everyone of the importance of Personal Protective Equipment. Proper training in its use is critical for new employees and a refresher course for longtime employees can prove valuable as well.

Hazards exist in every workplace in many different forms: sharp edges, falling objects flying sparks, chemicals, noise and a myriad of other potentially dangerous situations.

To alleviate workplace injuries, employers must provide personal protective equipment to their employees and ensure its use.

It is equally important to periodically reassess the workplace for changes in conditions, equipment or operating procedures.

See full article at right and continued on page 2

www.AutomotiveSafetyAssociation.com
Your source for One-Click Access to
Loss Control Documentation

Employer Responsibilities:

The first step in ensuring you are providing the proper PPE is to perform a Hazard Assessment of your facility. A thorough Hazard Assessment will help you identify conditions and work practices that can cause injuries. (Please see guidelines on page 2)

- Perform a "hazard assessment" of the workplace
- Identify and provide appropriate Personal Protective Equipment (PPE) for employees
- Maintain PPE, including replacing worn or damaged PPE and ensure that the employees replace any worn or damaged PPE they own

Training

Employers are required to train each employee who must use Personal Protective Equipment (PPE). Employees must be trained to know at least the following:

- When PPE is necessary
- What PPE is necessary
- How to properly put on, take off, adjust and wear the PPE
- The limitations of the PPE
- Proper care, maintenance, useful life and disposal of PPE

Document the training of each employee by preparing a certification containing the name of the employee trained, the date of the training and a clear identification of the subject matter.

Employee Responsibilities:

- Properly wear PPE
- Attend training sessions on PPE
- Care for, clean and maintain PPE
- Inform management of need to repair or replace PPE Hazard Assessment



AUTOMOTIVE SAFETY ASSOCIATION (ASA)

Patrick Prendiville; Administrator
24661 Del Prado, Suite 3, Dana Point, CA 92629
877-487-9696 office • 877-532-7238 fax
www.AutomotiveSafetyAssociation.com

Please direct all questions
regarding the association to the
administrative assistant, Judy Noecker

Judy@PrendivilleAgency.com

Hazard Assessment Guidelines for Selection of Personal Protective Equipment (PPE)

These guidelines are intended to provide assistance in implementing the requirements of 29 CFR 1910.132. For compliance with OSHA's regulation regarding the use and selection of Personal Protective Equipment (PPE), it is necessary to assess the hazardous situation(s) that exist in the workplace, and to match the protective device to the particular hazard.

Note: Personal protective equipment alone shall not be relied on to provide protection against hazards, but used in conjunction with engineering controls and sound manufacturing practices.

Section 1 Workplace Survey

Area: _____ Job task: _____

Source of Hazard: _____ Note: The employee may be exposed to more than one hazard.

- Hazard Category: _____ (Check all Applicable)
- | | |
|--|--|
| <input type="checkbox"/> Impact | <input type="checkbox"/> Penetration |
| <input type="checkbox"/> Chemical Splash | <input type="checkbox"/> Heat |
| <input type="checkbox"/> Eye Irritant | <input type="checkbox"/> UV Radiation |
| <input type="checkbox"/> IR Radiation | <input type="checkbox"/> Falling Objects |
| <input type="checkbox"/> Foot Impact | <input type="checkbox"/> Caught in/by |
| <input type="checkbox"/> Compression (roll over) | <input type="checkbox"/> Other |

If "Other" please list: _____

Section 2 Selection of PPE

Based on the workplace survey, selection of appropriate PPE is required. Selection guidelines are set forth in 29 CFR 1910.132, 133, 135, 136, and 138. Also, ANSI Z 87.1-1989 and ANSI Z 87.1-1968. From the Section 1 Workplace Survey and potential hazards in the area, the following PPE is required:

Type of PPE	For Hazard

If gloves please explain: cotton, leather, latex, nitrile, butyl or neoprene, green or black.

Section 3 Training

The use of any PPE is only as good as the fit and training received. For those employees using any of the PPE listed in Section 2, training is mandatory. Training elements include:

- When PPE is necessary
- How to properly don and wear PPE
- The care, maintenance, useful life and disposal of the PPE.
- What PPE is necessary
- The limitations

Section 4 PPE Training Certification

Date of Training

Signature of Employee

Signature of Trainer

AUTOMOTIVE SAFETY ASSOCIATION (ASA)

Patrick Prendiville; Administrator
24661 Del Prado, Suite 3, Dana Point, CA 92629
877-487-9696 office • 877-532-7238 fax
www.AutomotiveSafetyAssociation.com

Your source for One-Click Access to Loss Control Documentation

