



*Helping to make your workplace a safe place*  
[www.MySafetyPoint.com](http://www.MySafetyPoint.com)

## ISSUE HIGHLIGHTS:

### **Shop Safety**

Although it may not be possible to avoid all risks involved in your day-to-day shop work, many hazards can be prevented by careful planning, using common sense and knowledge, proper training and the evaluation of the potential hazards. The checklist at the right is an example of the many safety checklists available on My Safety Point. ([www.MySafetyPoint.com](http://www.MySafetyPoint.com)) This form should be reviewed monthly to ensure proper procedures are in place.

### **Automotive Lifts "Safety Tips"**

The safe use of automotive lifts is extremely important in order to prevent employee injuries and damage to customers' vehicles.

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- Housekeeping good, i.e., aisles clear, storage orderly, debris removed daily or more often
- Shelves/racks well designed and firmly secured with orderly stock storage
- First Aid kit (supplies prescribed by a physician) available and content replenished as used
- Stock on shelves arranged so larger or heavier containers are on lower shelves
- Maintain Personal Protective Equipment (PPE), including replacing worn or damaged PPE and ensure that the employees are using the equipment properly
- Storage of combustibles kept at least 2 feet from heating or electrical equipment
- Employees trained in proper lifting procedures
- Sprinkler control valves secured in open position and not subject to tampering or mechanical damage
- Emergency procedures and duties pre-planned, periodically reviewed with employees and posted in written form
- Mechanical material handling equipment used for heavy loads. Equipment should be properly maintained and in good condition
- Electrical systems and equipment provided with adequate overload protection and grounded



## AUTOMOTIVE SAFETY ASSOCIATION (ASA)

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## Automotive Lift “Safety Tips”

The following “safety tips” should help increase employee safety awareness, which should reduce operator errors that could result in lift accidents.

- Inspect your lift(s) daily. Never operate a lift if it malfunctions or if it has broken or damaged parts. Repairs should be made with original equipment parts.
- Operating controls are designed to close when released. Do not block open or override them.
- Understand the lift capacity. Never overload your lift. Manufacturer’s rated capacity is shown on the name-plate affixed to the lift.
- Only trained personnel should be allowed to use the lift.
- Never raise the lift with someone inside the vehicle or on the lift. Customers or by-standers should not be in the lift area during operation.
- Always keep lift area free of obstructions, grease, oil, trash and other debris.
- Before driving vehicle over lift, position arms and supports to provide unobstructed clearance. Do not hit or run over lift arms, adapters, or axle supports. This could damage the lift or vehicle.

**Reference:** Automotive Lift Institute. Alliance- An OSHA Cooperative Program. ALI-OSHA-ST-08

- Load vehicle on lift carefully. Position lift supports to contact at the vehicle manufacturer’s recommended lifting points. Raise lift until supports contact vehicle. Check supports for secure contact with vehicle. Raise lift to desired working height. CAUTION: If you are working under vehicle, lift should be raised high enough for locking device to be engaged.
- Note that with some vehicles, the removal (or installation) of components may cause a critical shift in the vehicle’s center of gravity, and result in raised vehicle stability. Follow the manufacturer’s service manual for recommended procedures when performing these operations.
- Before lowering a vehicle from the lift, check to make sure that the lift area is free of tools, stands, bystanders, etc. Release locking devices before attempting to lower lift.
- Before removing the vehicle from lift, reposition the lift arms and supports to provide an unobstructed exit.

**References:** MySafetyPoint Technical Bulletin

For more information on Health and Safety related issues affecting workers, visit

MySafetyPoint at  
[www.MySafetyPoint.com](http://www.MySafetyPoint.com)

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